



### **SUBCONTRACTOR QUALIFICATIONS:**

- 1) General Company Information:
  - a) Company name:
  - b) Address:
  - c) Main Contact:
  - d) Phone number:
  - e) E-mail address:
  - f) Website:
- 2) Form of Ownership:
- 3) How many years has your company been in business:
- 4) Is your organization a registered: MBE LSBE AABE DBE WBE FBE?
- 5) What is the average size job in terms of dollars for the last few years?
- 6) What is your company volume in dollars for the past few years?
- 7) What categories/scope of work does your company perform?
- 8) Does your company customarily sub out any portion of your work? If so, please describe:
- 9) Please list your insurance agency:
  - a) Agency name
  - b) Address
  - c) Main contact
  - d) Email address
  - e) Phone number



- 10) Do you have a 1,000,000 general liability and worker's compensation insurance policy?
- 11) E-VERIFY: What is your company's federal work authorization user identification number and date of authorization.
- 12) BONDING: Is your company able to provide payment and performance bonds?
- 13) BONDING: 100% Payment and Performance bonds may be requested and/or required. In the event said bonds are requested company must have sufficient bonding capacity for anticipated total cost of work. If your company is capable of providing bonds, please complete the section below:
- a) Please list your current bonding agency information:
- i. Agency Name:
  - ii. Main Contact:
  - iii. Phone number:
  - iv. Single job bonding limit in dollars:
  - v. Bonding rate:

PLEASE ATTACH THE FOLLOWING:

1. If bondable, provide a current letter from your bonding company acknowledging your company can provide a 5% bid bond, a 100% payment bond, and a 100% performance bond for this project. Only bonds from company's found on the Listing of Certified companies by the U.S. Treasury Department will be accepted.
2. A completed W9 form for your company
3. A listing of at least three (3) general contractors with whom you have done business with in the past 3 years:
  - a) General contractor name
  - b) Phone number
  
  - c) GC's contact
  - d) Project name



- e) Date of work performed
- f) Amount of subcontract

4. A listing of all current jobs including the following information:

- a) Project name
- b) GC's company name
- c) GC's phone number
- d) Contact person & email address.
- e) Subcontract value
- f) Completion date

PLEASE ANSWER THE FOLLOWING:

1. Has your company ever failed to complete a subcontract as assigned?
2. Has your company ever been removed from a subcontract assigned?
3. Has your company ever had any subcontractors fail to complete a subcontract in the past 5 years?

I hereby acknowledge that all the information provided on this document as provided throughout is true and complete to the best of my knowledge and therefore, understand that my company will be evaluated based on that information.

Signature \_\_\_\_\_

Printed name \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_